



OPERATOR CHECKLIST

TUESDAY ROUND-ROBIN MATCHES

1. Confirm start time of match with opposing team.
2. All 3 players names participating each week should have already been sent to Dean & Mike.
3. If production is on-site, post the crowd release waiver on each door leading into your facility.
4. Place new mats in tournament bay – fairway, rough and bunker mats.
5. Switch golf balls in tournament bay to the Callaway Balls provided.
6. Download the Golf Genius App and enter your GGID.
7. Display leaderboard on facility TVs via firestick or Tour leaderboard link.
8. Go to Admin Settings in tournament bay:
 - a. Turn OFF LED Light
 - b. Turn ON continuous putting
9. Set-up Screen Recording (see instructions on page 2)
10. Call / FaceTime with opposing team operator.
11. Each player must log-in to the kiosk.
12. Proceed with Network Play step-by-step instructions (see links in email).
13. Remind players that they MUST hit from appropriate hitting surface or 2-stroke penalty will be incurred.
14. All 3 players scores count on each hole.
15. Play golf and have fun!
16. Enter scores in the Golf Genius App after each hole.
17. At the end of the round:
 - a. Take a picture of the scorecard on your kiosk
 - b. Email or Text scorecard to Dean at dean.schneider@golfzon.com or 386-506-7538
 - c. Verify and digitally sign scorecard sent via Golf Genius to operator email

For any rulings, please call: 888-710-5522



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Screen Recording Instructions:

Step 1: Open Microsoft Edge or your preferred Internet browser on the kiosk.

Step 2: Navigate to: obsproject.com and install the software by hitting "Windows".

Step 3: Double-click on the installer file and follow the prompts.

Step 4: Launch OBS.

Step 5: Select the "Display" dropdown menu and select either "Primary Monitor" to record the kiosk screen or "Sony PJ" (or the brand of your projector) to record the projector screen.

Step 6: Launch simulator software.

Step 7: Once you have captured all the footage you wish to, you can close out of the simulator software, and hit "Stop Recording" on OBS.

Step 8: Your videos will automatically save under "Videos" on the desktop. Use email or your favorite file sharing software to send yourself the videos.